

Now Hiring — Architect

If you desire to be a part of a team based Architecture and Interior Design studio focused on cultivating a sustainable built environment designed for all ages and abilities Shelter may be the right fit for you.

Shelter conceives and executes highly inventive design solutions for people and organizations who have a deep appreciation of great design. We love to work with wildly independent folks, in trusting and supportive collaboration, who possess bold vision and strong opinions.

We are currently in search of a self motivated, organized and highly creative Architect with 6-8 years of experience.

This team member is expected to be competent in all conventional aspects of architecture. Perform work requiring independent judgment in evaluation, selection, and adaptation/ modification of standard techniques, procedures, and criteria. Independently solve problems encountered. Receive technical guidance on unusual or complex issues and supervisory approval on proposed project plans. Serve as the primary client liaison for small to mid-sized residential projects to bring the schedule, budgets, and scope of work to completion and to the client's delight. Must possess knowledge of architecture practice with emphasis on design, building materials, construction methods, integration of engineering disciplines, and building costs/codes. Provide direction to primary and developing staff. Responsible for project budget and management and cost control.

If this sound like you we would love to connect. Please fill out this application and send it along with a cover letter, current resume and portfolio all in PDF format to career@shelterarchitecture.com

Now Hiring — Architect

Architect 3

Expertise Required: Project Management / Revit Drafting

Posting Date: 02/21/2023

Position Summary:

Full-time, licensed architect who exercise independent judgment in evaluation, selection, and use of standard techniques, solves problems when encountered, and receives guidance on complex projects. This team member is expected to be competent in all conventional aspects of architecture. Perform work requiring independent judgment in evaluation, selection, and adaptation/modification of standard techniques, procedures, and criteria. Independently solve problems encountered. Receive technical guidance on unusual or complex issues and supervisory approval on proposed project plans. Serve as the primary client liaison for small to mid-sized residential and commercial projects to bring the schedule, budgets, and scope of work to completion and to the client's delight. Must possess knowledge of architecture practice with emphasis on design, building materials, construction methods, integration of engineering disciplines, and building costs/codes. Provide direction to primary and developing staff. Responsible for project budget and management and cost control.

Key Responsibilities:

- Collaborates with Architects and Senior Designers with design assignments, compile data and research for residential & commercial design projects
- Oversees, drafts and reviews construction plans and details
- Oversees and assists with project specifications
- Oversees and produces graphic presentation materials

Supervisor:

Reports to Senior Leadership and coordinates resources with other Design Leaders

Skills & Qualifications:

- Professional License in Architecture
- 6-8 years of practical experience in the field of architecture
- Knowledge of commonly-used concepts and procedures within architecture and single family residential construction
- Practical knowledge of residential & commercial construction practices
- Must have vehicle & valid driver's license
- Professional experience with Revit, BIM 360 and SketchUp software

Employment Type:

Full time, hybrid position

Salary Range & Benefits:

- Competitive salary
- Exceptionally supportive work environment
- Work schedule flexibility
- Contribution to health care and retirement packages
- Annual education stipend
- Association membership fees
- Paid holidays and personal time off
- Technology hardware & software provided

To Apply Please Provide PDF or Link(s):

- Cover letter
- Questionnaire [below]
- Current resume
- Portfolio

Contact:

career@shelterarchitecture.com

Name: _____

Area(s) of expertise: _____

Email: _____ Phone: _____

Degree: _____ Earliest start date: _____

Your application should include supplementary materials such as Resume, Portfolio, References, etc. that help to further explain your skills and experience.

Why Architecture?

What are some things you need to do to get to “the next level” in your career?

What thing(s) are you very best at?
(it may or may not directly apply to your career)

Why do you think you are a “good fit”?

IT Skills (not all needed for all positions)

PC

not familiar	0	1	2	3	4	5	6	7	8	9	10	pro
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Mac

not familiar	0	1	2	3	4	5	6	7	8	9	10	pro
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Pages (iWork) or Word or Google Docs - specify

not familiar	0	1	2	3	4	5	6	7	8	9	10	pro
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Numbers (iWork) or Excel or Google Sheets - specify

not familiar	0	1	2	3	4	5	6	7	8	9	10	pro
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Photoshop

not familiar	0	1	2	3	4	5	6	7	8	9	10	pro
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SketchUp

not familiar	0	1	2	3	4	5	6	7	8	9	10	pro
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AutoCAD

not familiar	0	1	2	3	4	5	6	7	8	9	10	pro
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Revit

not familiar	0	1	2	3	4	5	6	7	8	9	10	pro
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Rendering Software - Enscape (or other specify: _____)

not familiar	0	1	2	3	4	5	6	7	8	9	10	pro
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Powerpoint or Keynote

not familiar	0	1	2	3	4	5	6	7	8	9	10	pro
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Word Press

not familiar	0	1	2	3	4	5	6	7	8	9	10	pro
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Other Software (specify)

not familiar	0	1	2	3	4	5	6	7	8	9	10	pro
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Myers - Briggs Type Indicator

If interviewed we will ask to know your Myers-Briggs Type Indicator.

MBTI: _____

We use various teamwork tools that help our productivity. Your Myers - Briggs type has no bearing on the outcome of this application it is only used to help us understand what your working style may be. If you do not know that your MBTI is here is an online free test you can use: <http://www.humanmetrics.com/cgi-win/jtypes2.asp>

Send completed form to career@shelterarchitecture.com